



**COLLEGE OF SOCIAL SCIENCES, THEOLOGY, HUMANITIES
AND EDUCATION
INSTITUTE OF THEOLOGY AND RELIGIOUS STUDIES**

NTPT306 CHURCH ADMINISTRATION

END OF FIRST SEMESTER EXAMINATIONS

NOVEMBER – DECEMBER 2023

LECTURER: REV. M. MUCHANYEREYI

DURATION: 3 HOURS

INSTRUCTIONS

1. Do not write your name on the answer sheet.
2. Answer **THREE** the questions only.
3. Answer **question 1** in section A and any **two** questions in Section B
4. Each question carries 100 marks.
5. Credit is given for neat, well written and lucid work.

SECTION A': COMPULSORY

1. From a clear understanding of the concept of leadership, discuss 3 styles of leadership that you could use to manage a church organisation successfully highlighting the strengths and weaknesses of each leadership style.

SECTION B: Answer any TWO questions from this section

2. Demonstrate your understanding of church administration highlighting its relevance in the UMC at the local church level.
3. Examine any four major tasks/functions of management.
4. 'Administration evaluation is the work we do to ensure that results conform to plans.' With reference to any four common elements of evaluation assess the validity of this statement.
5. Dwight Eisenhower asserts that "the supreme quality for a leader is unquestionably integrity". Discuss this statement in relation to a pastor's role in church administration.
6. Evaluate the importance of any relevant UMC church records that are kept in the pastor's office to the pastor's administrative role.

-END OF PAPER-